

## Instructions

### *IASystem* Evaluation License Agreement

---

#### *UW CoMotion Express License*

Access to IASystem Program Services requires completion of a license agreement.

To complete the license, please:

**1. COMPLETE & SIGN**

Complete the contact information and sign the agreement.

**2. PRINT**

Print the attached license agreement form.

**3. MAIL , FAX, or EMAIL**

Fax, email, or send the signed agreement to:

Express Licensing Program  
CoMotion  
University of Washington  
4545 Roosevelt Way NE, Suite 400  
Seattle, WA 98105-4608  
Fax: (206) 616-3322  
Email: [license@uw.edu](mailto:license@uw.edu)

**4.** UW CoMotion will review the agreement, countersign it, or contact you.

**5.** The Organization will receive a copy of the fully executed Agreement and will be contacted by the UW to arrange for access to IASystem Program Services.

For questions please contact the IASystem Contact at [support@iasystem.org](mailto:support@iasystem.org)

## IASystem Program Services Evaluation License Agreement

This IASystem Evaluation License Agreement (“Agreement”) is made by and between The University of Washington, a public institution of higher education having administrative offices in Seattle, Washington, through its office UW CoMotion, 4545 Roosevelt Way NE, Suite 400, Seattle WA 98105-4608 (“UW”), and \_\_\_\_\_ (“Licensee”) having a principal place of business located at \_\_\_\_\_.

### Background:

The University of Washington provides post-secondary institutions with critical quantitative and qualitative information to improve teaching and learning through its UW Office of Educational Assessment (“OEA”) by using OEA-developed proprietary evaluation tools and questionnaire items, via IASystem software, OEA’s web-based course evaluation service that manages and delivers course evaluation surveys and results in digital and print formats (“IASystem”), as identified in Schedule A (“Program Services”).

Licensee wishes to use the Program Services for the sole purpose of evaluating whether to obtain a commercial license to the Program Services (the “Evaluation”).

NOW, THEREFORE, in consideration of the mutual covenants and premises herein contained, the parties hereto agree as follows:

1. UW grants to Licensee a non-exclusive, non-transferable, revocable, license to use the Program Services for a single academic term, at Licensee’s location solely for internal use for the Evaluation starting on \_\_\_\_\_ until \_\_\_\_\_, at which time Licensee’s right to use the Program Services shall lapse and, at that time, the Program Services will then become inoperable. If Licensee desires to continue using the Program Services, Licensee must pay the applicable fees and must enter into another licensing agreement with the UW.
2. Licensee agrees that Program Services are the sole intellectual property of UW. Licensee agrees to treat Program Services as confidential. In no case shall Licensee take less care to protect the Program Services than for its own confidential information. The Licensee agrees its employees using the Program Services will be advised of, and they shall be subject to, the conditions in the Agreement

Without the express written permission of UW, Licensee agrees that it shall not:

- (a) Demonstrate, copy, sell or market Program Services to any third party; or
- (b) Publish or otherwise disclose information relating to performance of the Program Services or produced using Program Services to any third party;
- (c) Modify, reuse, disassemble, decompile, reverse engineer or otherwise translate Program Services or any portion thereof;
- (d) Use the Program Services for any purpose other than the Evaluation; or

(e) Provide access to the Program Services to anyone other than employees of Licensee who are involved in the Evaluation and who are legally bound by obligations of confidentiality to Licensee.

3. PROGRAM SERVICES ARE PROVIDED "AS-IS" AND EXCEPT AS EXPRESSLY SET FORTH HEREIN, UW MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND HEREBY DISCLAIMS ALL SUCH WARRANTIES AS TO ANY MATTER WHATSOEVER INCLUDING, WITHOUT LIMITATION, ALL MATTERS WITH RESPECT TO THE PROGRAM SERVICES. UW SHALL NOT BE LIABLE FOR ANY DIRECT, CONSEQUENTIAL, LOST PROFITS, OR OTHER DAMAGES SUFFERED BY THE LICENSEE OR ANY THIRD PARTIES RESULTING FROM THE USE OF THE PROGRAM SERVICES, INCLUDING ANY LOSS OR CORRUPTION OF DATA. IN NO EVENT SHALL UW BE RESPONSIBLE OR LIABLE FOR ANY CLAIM FOR PUNITIVE OR EXEMPLARY DAMAGES OR LOST PROFITS OR ANY OTHER FORM OF CONSEQUENTIAL DAMAGES ARISING FROM ANY ALLEGED BREACH OF THIS AGREEMENT BY UW. LICENSEE HEREBY RELEASES UW, ITS OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, FACULTY, AND STUDENTS FROM ALL CLAIMS RELATING TO THE FOREGOING.

4. Licensee acknowledges that UW is an agency of the State of Washington and has obligations to maintain public records under RCW 42.56 et seq. If UW receives a public disclosure request related to the Program Services or any part thereof, UW shall notify the Licensee of the request. UW may in good faith, and at its sole discretion, respond to any such request, and in so doing, any release of information by UW that UW reasonably determines is not exempt from public disclosure shall not be deemed a breach of this Agreement. Licensee releases UW from liability for release of any information held by UW pursuant to a public records request.

5. All notices and other communications related to this Agreement shall be deemed to have been duly given (i) upon automated confirmation of email from UW to the Licensee, or (ii) 3 days after being sent by registered or certified U.S. mail (postage prepaid), or (iii) upon actual receipt if sent by express courier.

Notices will be addressed to:

For the University of Washington:	For the Licensee:
Director, Technology Licensing CoMotion University of Washington 4545 Roosevelt Way NE, Suite 400 Seattle, WA 98105-4608 Email: license@uw.edu Fax: 206-616-3322	<hr/> <hr/> <hr/> <hr/>

6. To the extent allowed by law, Licensee shall defend, indemnify, and hold harmless UW, and its officers, Program Services' developers, employees, students, and agents, against any and all claims, suits, losses, damages, costs, fees, and expenses resulting from Licensee's possession and/or use of the Program Services, including but not limited to any damages, losses, or liabilities whatsoever with respect to death or injury to any person and damage to any property. This indemnification clause shall survive the termination of this Agreement.

7. General

7.1 This Agreement shall be construed in accordance with, and its performance shall be governed by, the laws of the State of Washington, United States. Any suit, action, or proceeding arising out of or relating to this Agreement shall be decided in King County, Washington, U.S.A. Licensee accepts the venue and jurisdiction of the Federal District Court of Western Washington, Seattle, or the King County Superior Courts.

7.2 No omission or delay of either party hereto in requiring due and punctual fulfillment of the obligations of any other party hereto shall be deemed to constitute a waiver by such party of its rights to require such due and punctual fulfillment, or of any other of its remedies hereunder. Amendments to this Agreement must be in writing, reference this Agreement, and be signed by duly authorized representatives of UW and Licensee. Headings are provided for convenience only.

7.3 If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be in any way affected or impaired thereby.

7.4 This Agreement and the rights and benefits conferred upon Licensee hereunder may not be assigned or otherwise transferred by Licensee without the prior written consent of UW. This Agreement may be assigned by UW.

7.5 Failure of UW to perform or delay in the performance of UW’s obligations under this Agreement due to any cause or event not reasonably within UW’s control, including but not limited to casualty, labor disputes, failure of equipment, compliance with government authority or Act of God, shall not constitute a breach of this Agreement, and UW’s performance shall be excused during such delay.

7.6 This Agreement embodies the entire understanding of the parties and supersedes all previous communications, representations, or understandings, either oral or written, between the parties relating to the subject matter hereof.

UW and Licensee have executed this Agreement by their respective duly authorized representatives on the dates given below.

**For the University of Washington**

**For the Licensee**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**UW OEA Interim Associate Director  
Concurrence**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Schedule A.  
IASystem Program Services**

A.1 Program Services shall include the following services and training resources materials which require that the LICENSEE providing designated input and/or information needed for setup and deployment:

<b>Program Services</b>	<b>Description</b>	<b>Format/Notes on Program Service</b>	<b>Service available to:</b>	<b>Information to be provided by the LICENSEE:</b>
<i>IASystem™</i> web application	Online application for creating online course evaluations, requesting paper course evaluations, viewing course evaluation progress and reporting course evaluation results	Web-based software as a service	Authorized Users with login and password	Contact information for Authorized Users; Technical Contact; Course Tree; and Site Configurations
<i>IASystem™</i> standard evaluation forms	Each of the proprietary <i>IASystem™</i> course evaluation forms are carefully designed to assess specific instructional settings and support both pedagogical (formative) and programmatic (summative) decision making	<i>IASystem™</i> standard evaluation forms are available in the <i>IASystem™</i> web application for online delivery	Authorized Users	None
Paper <i>IASystem™</i> Evaluation Forms & Scanning Services	<i>IASystem™</i> scannable evaluation forms and data processing services for paper-based course evaluations	Scannable paper forms and scanning services can be purchased from OEA separately for paper-based course evaluations	Authorized Users	Identification of the specific form and if scanning services are required
<i>IASystem™</i> User's Manual	Directions for using the <i>IASystem™</i> web application including creating evaluations and reports	Located within the web-based application	Authorized Users	None
<i>IASystem™</i> Training	One (1) hour of training and instruction in using the <i>IASystem™</i> web application	Online webinar training	Authorized Users	Mutually agreed date and time