Instructions for LegSim Instructor’s License

UW CoMotion Express License

To complete the license, please:

1. **PRINT**
   Print the attached license agreement form.

2. **COMPLETE & SIGN**
   Complete the contact information, Exhibit A, and sign the Agreement.

3. **MAIL, FAX, or EMAIL**
   Fax, email, or send the signed agreement to:

   Express Licensing Program
   UW CoMotion
   4545 Roosevelt Way NE, Suite 400
   Seattle, WA  98105-4721
   Fax: (206) 616-3322
   Email: license@uw.edu

4. UW CoMotion will review the agreement, countersign it, or contact you. Once the Agreement below is signed by UW, the agreement will be sent back to you with an invoice.

5. Payment: Once you receive the invoice, please mail the license fee* to:

   Express Licensing Program
   UW CoMotion
   4545 Roosevelt Way NE, Suite 400
   Seattle, WA  98105-4721
   Phone (206) 543-3970

   * Remember to indicate the invoice number on your check.
LegSim Instructor Agreement

By completing this LegSim Instructor Agreement, you acknowledge that you have read and agree to the following conditions ("Terms"):

Please mark the appropriate box below

[  ] Instructor will be paying fees for the Entire Class

[  ] Students will be paying fees individually via LegSim registration page embedded credit card link. (You do not have to complete Exhibit A)

1. As a LegSim instructor, you will have a limited right to reproduce, display, distribute, perform and post materials to the LegSim assembly website solely for your class's use while you are an instructor at an academic, educational or non-profit institution. You do not receive any rights to distribute, reproduce, display or perform or share LegSim with any other person for any purpose, nor do you have the right to create derivatives of LegSim. If you are paying for an Entire Class via an advance payment, your students will not have access after the end of the academic term identified in Exhibit A.

2. You agree to be personally responsible for learning about and complying with all policies, forms and documents currently in force within your institution on copyright, ethics, Website access, student-communications behavior, and use of school property, library resources in accordance with the educational and instructional policies and agreements of your institution, and in compliance with U.S. and international copyright laws and treaties.

3. You agree that all materials published on LegSim websites and in its resource materials are protected by copyright or other intellectual property rights and are owned or controlled by the University of Washington, except as noted.

4. The LegSim Instructor Agreement is limited to an Academic Term starting _______ and ending _______ (Academic Term). You agree your use of LegSim materials is limited to your use as an instructor in a course in which you have students enrolled and shall be concurrent with the Academic Term in which the course is offered. You agree that you have no rights to reproduce, distribute, display, modify or make available LegSim materials to any other individuals or organizations for any purpose.

5. You agree that any information your post or transmit to the LegSim website is solely associated with your participation in course activities related to the LegSim simulation and your postings may be shared with LegSim administrators for the provision of technical support. You understand the University of Washington may monitor information posted to LegSim for the purpose of assessing use of LegSim as an instructional resource and curriculum-based course activity.

6. You agree the University of Washington has no obligations with respect to the information you and your students post to the LegSim website. You agree that University of Washington has no control over external sites and therefore cannot be responsible for the availability or content of these external sites that may be posted by LegSim users. The University of
Washington is required to comply with the Digital Millennium Copyright Act (DMCA) and other laws and regulations and the University reserves the right to remove information without prior notice and at its sole discretion.

7. You agree LegSim is provided on an "AS IS" BASIS WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF TITLE, NONINFRINGEMENT OF INTELLECTUAL PROPERTY, AND IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. You agree that the entire risk for use of LegSim lies with me. The University of Washington reserves the right to modify, LegSim, or reduce or discontinue your subscription at any time.

9. You agree to register for access to LegSim by providing the information needed for LegSim administrative and technical use.

10. If you are paying in advance for an entire class, you agree to pay license fee as indicated in Exhibit A. If students are paying individually, an instructor will not be charged a fee.

Instructor Signature

By: __________________________
Name: ________________________
Date: _______________________ 

University of Washington

By: __________________________
Name: ________________________
Title: _________________________
Date: _________________________

Instructor Information:

Email: ________________________
Phone: ________________________
Address: ______________________
______________________________
FAX: _________________________
Institution: ____________________
Course: ________________________
1. INSTRUCTORS access LegSim at no fee. Instructors will only receive an invoice IF they are paying Fees IN ADVANCE for the entire class using LegSim.

2. Entire Class Payment Option: You/your school may pay for your entire class. Instructors will receive access to the customized LegSim assembly upon: 1) consenting to the LegSim Instructors License; and 2) payment of the LegSim license subscription fee for each academic term.

   Please print out this agreement and we will send an invoice made out for the appropriate number of students (@ $16/student).

   Invoice me for payment for ____ (Number of students)

3. Students must be at least 18 years old to consent to the LegSim Permission Agreement. If any of your students are under 18, they must have a parent or guardian review and consent to the Terms of Service and complete the subscription transaction.

4. No refunds are issued once your students have successfully accessed the LegSim web assembly.

5. Once the license is signed and payment is complete, you will be issued a password to access the LegSim web assembly that has been designated for your course. You will create a separate LegSim legislative assembly that is only available to students enrolled in your course. Each LegSim assembly is password-controlled. Only enrolled students are eligible for passwords. Students may only participate in the LegSim web assembly assigned by you.